

PAYDAY

Bank Change Request Form

Company Name: _____

Company Number: _____

Change Effective on: _____ (Check Date)

Change account for following services (please mark all that apply)

- Payroll Checks
- Direct Deposit Funding Account
- EFTPS Tax Account
- Total Tax Filing Funding Account
- Billing Auto Debit Per Payroll

Please attach a copy of a voided check or spec sheet from the bank for the new account.

(Signature)

(Date)

For Internal Use Only

Received By: _____ Date: _____

Tax Department Confirmation: _____